

मिसिल संख्या / F.no. A-41011/01/2021-Estt. (E-16596)  
भारत सरकार / Government of India  
रसायन और उर्वरक मंत्रालय / Ministry of Chemicals and Fertilizers  
औषध विभाग / Department of Pharmaceuticals

शास्त्री भवन, नई दिल्ली – 11100001  
Shaastri Bhawan, New Delhi – 11100001  
दिनांक / Dated 1<sup>st</sup> April 2026

To

As per list attached.

Subject: Engagement of Young Professionals in the Department of Pharmaceuticals – regarding.

Sir/ Madam,

In follow-up to your application for engagement as Young Professional in the Department of Pharmaceuticals in response to Advertisement no. 1/2025 (Issue date: 02.12.2025) of the Department, I am directed to convey the approval of the competent authority for your engagement on hiring/contract basis as a Young Professional in Department of Pharmaceuticals for one year or till further orders whichever is earlier on the following terms and conditions:-

- i) The Individual Young Professional (YP) hired shall have the legal status of an independent Consultant vis-a-vis the Department of Pharmaceuticals and shall not be regarded, for any purposes, as an employee or representative of this Department. YP will not be regarded, for any purposes, as an employee or representative of this Department.
- ii) The Department of Pharmaceuticals may terminate the contract at any time, without prior notice and without providing any reason therefor. Ordinarily, it will give prior notice of one month to YP for such termination. YP too may seek termination of the contract by giving prior notice of one month to the Department.
- iii) The Young Professional will not have any claim or right to or preference in employment by or under the Government. YP will not be entitled to any benefit, including provident fund, pension, insurance, gratuity, medical benefits, seniority, promotion etc. and any benefit available to a government servant appointed on regular basis.
- iv) Young Professional would be subject to the provisions of the Indian Official Secrets Act, 1923. YP shall not use the name, emblem or official seal of the Government or of the Department, in connection with her/his business or otherwise, without written permission of the Department. YP shall not take any action that may be prejudicial to the interest of the Department.
- v) Young Professional shall comply with all laws, ordinances, rules, and regulations bearing upon the performance of his/her obligations under the Contract. In the performance of the contract, the YP shall comply with the standards of conduct. Failure to adhere to the same will render YP liable to termination, without prejudice to any other liability or action under law. During the term of contract, YP will render services to the Department on whole-time basis and will not render services to or take up employment with any other person/entity.
- vi) The Young Professional shall perform the duties as may be assigned to her/him from time to time. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowance will be admissible in case of such assignment.
- vii) Basic support like office space, furniture, stationery, computer, access to internet etc. will be provided where needed by the Department so that assigned duties may be handled smoothly.
- viii) Working hours shall normally be from 09.00 AM to 5:30 PM during working days

including half an hour lunch break in between. However, in exigencies of work, he/she may be required to sit late and he/she may be called on Saturday, Sunday and other Gazetted Holidays without any extra remuneration.

- ix) The hiring/contract will be subject to physical fitness and the YP is required to submit a certificate to the effect at the time of joining.
- x) Young Professional shall be eligible for 18 days leave during the period of one year beside the Gazetted holidays. However, un-availed leave shall not be carried forward in case of extension beyond one year.
- xi) 'No work no pay' will be applicable during the period of contract, if more than prescribed leave is availed.
- xii) The Young Professional will not be granted any claim or right or preference for regular appointment to any post in the Government set up.
- xiii) Department will not be responsible if there is any mishappening/untoward incident etc. inside or outside the Department.
- xiv) The Young Professional shall not be entitled to any TA for joining the appointment.
- xv) If any declaration given or information furnished by Young Professional proves to be false or if he/she is found to have wilfully suppressed any material information, he/ she will be liable for removal from such contract and also such other action as the Government may deem necessary.

## 2. Emoluments

Consolidated amount of Rs. 50,000/- per month shall be paid.

Any other aspect/condition of hiring not covered in the aforesaid paras would be governed as per “*Guidelines for engagement of Young Professionals on contract basis*” of this Department as amended from time to time. The current guidelines issued *vide* F. no. A-41011/01/2022-Estt. dated 24.11.2025 can be seen on the website of the Department[<https://pharma-dept.gov.in/recruitment>].

This offer is valid for 10 days and you may join the Department within 10 days from issue of this letter, in case the above terms & conditions are acceptable to you.

Yours faithfully  
Digitally signed by  
Sandeep Kumar  
Date: 01-04-2026  
15:10:51

(Sandeep Kumar)  
Under Secretary to the Government of India  
Tele.: 011 2338 2096  
Email: US-Establishment@pharma-dept.gov.in

S. No.	Name / Mobile No.	Resi. Add.	Email ID
1.	Ms. Buddappa Gari Mounika	V Parigi Mandal, Sri Sathya Sai Dist., Andhra Pradesh — 515261	mour 001@gmail.com
2.	Ms. Anidhya Bharti	Extension Part-2, New Delhi — 110049	anidh ail.com
3.	Ms. Arshia Raina	Apartments, Abhay Khand-3, Indirapuram, Ghaziabad — 201014	arshi gmail.com
4.	Ms. Aarti Yadav	Noida — 201310	aarti v@gmail.com
5.	Ms. Malika Arora	New Minto Road, Hostel Block-1, New Delhi — 110002	malik i@gmail.com
6.	Ms. Neeta D. Sinha Mob: NA	behind G.E.B. Office, Balitha, Vapi — 396191	sinha i@gmail.com
7.	Shri Rohit Sharma	Sewak Park, Dwarka Mor, New Delhi — 110059	rohit. gmail.com