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Corrigendum

Reference is invited to Advertisement No. 03/2026 & 04/2026, for filling up various posts in NRIDA, published in the Employment News for July & August, 2026 and in various newspapers.

It is hereby notified that the last date for receipt of applications in NRIDA shall be 30 (Thirty) days from the date of publication of the advertisement in the Employment News, instead of 45 (Forty-five) days, in respect of all the advertised posts.

For detailed eligibility criteria and application format, please visit the website <https://nrda.dord.gov.in> under the 'Advertisement' icon or <https://www.dord.gov.in> under the "offerings" icon.

CBC 35104/11/0014/2627

Assistant Director (F&A)

Government of India

Department of Pharmaceuticals

Advertisement no. 03/2026

(Issue date: 15.08.2026)

Invitation of Applications for Engagement as Consultant

The Department of Pharmaceuticals invites applications from eligible Indian nationals for contractual positions as detailed below:

Sl. no.	Positions	No. of positions	Division
1	Financial Consultant	One	NIPER

Application Details

The application form, along with descriptions of roles, responsibilities, required attributes, eligibility criteria, and terms of engagement, can be accessed online at the following link: <https://pharma-dept.gov.in/recruitment>.

Submission Instructions

Applications must be submitted using the prescribed form. Completed applications should reach the Department on or before the specified last date. Submissions are accepted via either of the following methods:

- By Hard Copy:** Sent via Speed Post or hand-delivered in a sealed cover to: **Office of Under Secretary (E&A), Department of Pharmaceuticals, G-19, Shastri Bhawan, New Delhi**
Addressed to: Under Secretary (E&A) Department of Pharmaceuticals, G-19, Shastri Bhawan, New Delhi
(During working hours on a working day)

- By Email:** Sent to the email address:

SO-Establishment@pharma-dept.gov.in

Last Date for Receipt of Application: [04.09.2026]

CBC 02201/11/0005/2627

F.No.2-04/2024-NRAA

Government of India

Ministry of Agriculture & Farmers Welfare

Department of Agriculture & Farmers Welfare

National Rainfed Area Authority

8th Floor, Plant Authority Bhawan, DPS Marg

New Delhi-110012

Filling up of Three posts of Director one each in area of (Water Management), (Watershed Development), (Forestry) and Five posts of Senior Technical Assistant on deputation (including short term contract) basis in National Rainfed Area Authority.

Reference is invited to National Rainfed Area Authority's vacancy circular number 2-04/2024-NRAA published in the Employment News

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Application form for engagement of Consultant

To:

Under Secretary in charge of Establishment and Administration Division
Department of Pharmaceuticals
Ministry of Chemicals and Fertilizers
Shastri Bhawan, New Delhi – 110 001
[Email: SO-Establishment@pharma-dept.gov.in]

Subject: Application for engagement of Consultant, invited *vide* Department of Pharmaceuticals’
Advertisement no. 03/2026, Issue date: 15.08.2026.

Madam/sir,

I hereby apply for engagement of Consultant, for which applications have been invited *vide* the advertisement cited in the subject noted above, and furnish details as under:

A. Division details:

Division	Position applied for	Whether applying under category of retired officer (Y/N)
Academia and Research	Financial Consultant	

B. Basic details:

1.	Name of applicant: (in BLOCK letters)					Recent passport size photograph of applicant to be affixed and signed across			
2.	Citizenship:	Indian							
3.	Gender:	Male	Female	Third gender					
	Tick as applicable:								
4.	Date of birth:								
		D	D	M	M	Y	Y	Y	Y
5.	Contact details:	(a) Correspondence address: (in BLOCK letters)							
		(b) Email address: (in BLOCK letters)							

			(c) Telephone number:			
6.	Education qualification (10 th /matriculation onwards, in reverse chronological order viz. PG/PG Diploma → Graduation → 12 th /10+2 → 10 th /matriculation):					
	Qualification (degree, diploma, certificate etc.)	Year	Name of university, institution or other qualification awarding body	Percentage of marks / Grade Point Average	Discipline / branch / specialization	
7.	Details of employment or engagement as consultant, in reverse chronological order (enclose signed additional sheet, if required):					
	Organisation	Position held (specify designation in case of employment; otherwise specify “Consultant”)	Period (month and year)		Scale of pay	Brief description of nature of duties
			From	To		
8.	Other experience, if any:					
	Publications / recognition / awards / briefs / journals research papers (Please specify					

9.	details and attach supporting documents):				
10.	Details of past conviction for an offence or pending criminal case, if any:				
11.	Details of referees, if any:				
	Name	Post held by referee	Email	Telephone number	Mobile number
12.	Last remuneration:				

C. Declaration:

In case of retired officers applying for the position*

I, hereby, declare that all the statements and particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also confirm that I have read the extant 'Guidelines for Hiring of Non-Technical Consultants on contract basis in the Department of Pharmaceuticals' issued vide F. No. A-41011/01/2022-Estt. dated 04.03.2025, as available on website of Department of Pharmaceuticals (<https://pharma-dept.gov.in/recruitment>) and that I agree to abide by the same.

Or

In case of other applicants

I, hereby, declare that all the statements and particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also confirm that I have read the extant 'Guidelines for engagement of Technical Consultant on Contract Basis' issued vide F.no. A-41011/01/2022-Estt. (E-21833) dated 03.02.2026, as available on the website of Department of Pharmaceuticals (<https://pharma-dept.gov.in/recruitment>) and that I agree to abide by the same.*

*Please tick as applicable and cross the other.

Date:		Signature of applicant:	
Place:		Name of applicant:	

Roles, responsibilities and other particulars for Financial Consultant (TC) Grade 1

1. Identification data:

Division	Academia and Research Division
Position	Financial Consultant (TC) Grade I ((NIPER)
Number of positions:	One (Whole Time)
Organisation:	Department of Pharmaceuticals (DoP) Ministry of Chemicals and Fertilizers
Legal status:	The position is that of a consultant and nothing in the contract engaging consultant will establish, constitute or imply the relationship of employer and employee, or of a principal and its agent, between this Department and consultant.
Age	Not exceeding 40 years as on 30.06.2026.

2. Roles, responsibilities and attributes:

The Consultant will provide specialized professional support in financial accounting, preparation of annual accounts, audit coordination, financial reporting, and compliance matters of the Institute. The role focuses on ensuring accuracy, transparency, and compliance in financial statements and addressing audit observations in accordance with applicable Government of India rules and accounting standards.

Responsibilities include-

- (a) supporting the preparation, compilation, and finalization of annual accounts of the Institute, including the Balance Sheet, Income and Expenditure Account, Receipts and Payments Account, Schedules to Accounts, Notes on Accounts, and other related financial statements;
- (b) assisting in the maintenance, reconciliation, verification, and review of accounting records, ledgers, fixed asset registers, grant registers, advances, liabilities, and other financial records;
- (c) supporting the examination of audit observations, inspection reports, draft audit paragraphs, management letters, and other audit communications received from Internal Auditors, Statutory Auditors, and the Comptroller and Auditor General (CAG) of India;
- (d) assisting in preparation of replies, clarifications, explanatory notes, reconciliations, and supporting documents in response to audit observations and audit queries;
- (e) supporting coordination with auditors, Government Departments, funding agencies, and various divisions of the Institute on matters relating to accounts, financial reporting, and audit compliance;
- (f) assisting in preparation of compliance reports, action taken reports, utilization certificates, financial statements, and other reports required by statutory authorities, funding agencies, and the Department of Pharmaceuticals;
- (g) providing comprehensive secretarial support, including drafting notes, correspondence, reports, file processing, maintenance of financial records, and documentation relating to accounts and audit matters; and
- (h) carrying out such other duties and tasks relating to accounts, financial reporting, audit, and compliance matters as may be entrusted from time to time.

The applicants should have the following attributes:

- (a) ability to manage multiple assignments simultaneously and adhere to strict timelines;
- (b) good organizational skills with excellent communication, drafting, analytical, and report-writing abilities;
- (c) sound knowledge of financial statements, accounting principles, Government accounting procedures, and audit processes applicable to autonomous institutions;
- (d) ability to analyze financial records and prepare evidence-based responses to audit observations and compliance requirements; and
- (e) good knowledge and skill in accounting software, spreadsheets, word processing, and presentation software.

3. Eligibility criteria:

Qualification	Certified Cost and Management Accountant/Chartered Accountant/CFA
Experience	More than 3 years post-qualification experience in grant/programme finance, preferably for autonomous academic institutions/R&D/innovation programmes. Hands-on grant accounting & fund-flow management: budgeting, release requests, BharatKosh/PFMS transactions, bank reconciliation, utilisation tracking, SoE/UC preparation, and audit coordination. <u>Core knowledge</u> Conversance with government rules esp. grant release and utilisation monitoring, record-keeping & audit norms; familiarity with scheme ledgering and periodic financial statements (QFS/QPR tie-out) Controls for milestone-linked disbursements: pre-disbursal checks (co-funding evidence, prior advances), re-appropriation/change-control, variance analysis, and recovery/clawback accounting Tax/TDS/GST treatment on grants/consultancies; basics of FEMA/foreign remittance where applicable. Conversance with MIS-based work/fund flows. Tools: MS Office Suite (Advanced Excel/PowerPoint)
Desirable	3+ years post-qualification experience in grant/programme finance for Govt/PSU/multilateral or large R&D schemes Prior roles in public R&D programmes (e.g., DBT/ICMR/BIRAC/MeitY) covering appraisal, monitoring & financial closure. Drafting/ standardising finance SOPs, templates (budget, UC/SoE), & maintaining a digital audit trail.

	Tools: Tally/ERP
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4. Terms and conditions:

Remuneration	Remuneration (fixed) will be in the band of I 80,000 I 1,45,000 per month.
Other terms and conditions	These will be governed by the 'Guidelines for engagement of Technical Consultant on contract basis' issued vide F.no. A-41011/01/2022-Estt.(E-21833) dated 03.02.2026 (published on the website of the Department), as may be amended from time to time, except in relation to criteria of qualification/experience specifically mentioned above. The said Guidelines, as they currently stand, may be accessed using the hyperlink https://pharma-dept.gov.in/recruitment .
Application fee	Nil